Purpose 🎯

We want to give the best support to children with disability 👶 . This policy makes sure our services:

- Focus on the child and family ❤️

- Use proven methods 🗂️

- Protect children's rights ⚖️

- Are given by qualified Social Workers 👩‍⚕️

- Help children participate and learn 🌟

Who This Policy Covers 👥

- All Soaring Sparrows staff working with children 👩‍🏫

- Families, carers, and children getting support 👨‍👦

- Other professionals helping the child 🩺

Important Words 🔑

- **ECI**: Early Childhood Intervention 🍼

- **Capacity Building**: Helping children and families learn new skills 💡

- **Family-Centred Practice**: Families are part of every decision 👨‍👧

- **Strengths-Based Practice**: Focus on what children and families can do 💪

- **Culturally Responsive**: Respecting family culture and background 🌍

- **Inclusive Practice**: Children with disability join all activities 🏀 🎨

- **Key Worker**: Main person coordinating support 📝

- **Multi-disciplinary Practice**: Different professionals working together 🤝

- **SMART Goals**: Clear goals that are Specific, Measurable, Achievable, Realistic, Timely 🎯

- **Consent**: Permission from a parent or carer ✍️

- **Near Miss**: Something could have caused harm but didn't ⚠️

Our Promise 💖

Soaring Sparrows will:

- Focus on the child and family 🧡

- Use proven methods 📘

- Protect children's rights ⚖️

- Work with families and other professionals 👨‍👩‍👧

- Support safe learning with dignity of risk 🌈

Principles 🏗️

1. Every child can join activities with friends 🤗

2. Families are part of all decisions 🏡

3. Focus on what children and families can do 💪

4. Use research-based methods 📚

5. Include children in natural routines and community 🌳

6. Only qualified Social Workers provide ECI 👩‍⚕️

7. Support children to take safe risks 🎈

8. Check and reduce risks ⚠️

How We Do This 🛠️

1. Planning and Assessment 📋

- Make a plan with the family and child 👨‍👩‍👦

- Identify risks and record them ⚠️

- Align plans with goals and strengths 🌟

- Review plans when new NDIS plan comes or changes happen 🔄

2. Interventions 🧩

- Teach parents and carers 📖

- Assess children to guide support 🩺

- Coordinate services with Key Worker 📝

- Work with other professionals 🤝

- Help children develop skills like communication, problem-solving, self-reflection, mindfulness 🗣️ 🧠

3. Learning Styles 🎨

- **Visual**: Learn with pictures or colours 🖼️

- **Kinaesthetic**: Learn by doing ✋

- **Aural**: Learn by listening 👂

- **Social**: Learn in groups 👥

- **Solitary**: Learn alone 🛏️

- **Verbal**: Learn with words 📝

- **Logical**: Learn with reasoning 🧩

4. Tools and Resources 🛠️

- Use child-friendly language 🗣️

- Use visual aids and routines 🖍️

- Work in natural environments 🏡

- Tailor support to each child 🌟

5. Key Worker Model 🗂️

- Families may have a Key Worker 👨‍💼

- Staff must keep skills and registration up to date ✅

6. Inclusion 🌈

- Children join home, community, and early learning 🏀 🏡 🎨

- Educate networks to include children 👨‍👦

7. Collaboration 🤝

- Work with families, carers, and professionals 👩‍⚕️

- Record changes, entries, and exits 📝

- Consider child's views in transitions 🦻

- Use consent forms ✍️

8. Outcome-Based Approach 🎯

- Use SMART goals aligned with family priorities 🎯

- Review plans annually or sooner if needed 🔄

9. Feedback and Improvement 🗣️

- Families give feedback 💬

- Reflect and improve services continuously 🔧

Responsibilities 👨‍💼

- **Director**: Make sure policy is followed ✅

- **Social Workers**: Assess risks, provide interventions 📋

- **Office Manager**: Keep records safe 🔒

- **All Staff**: Follow procedures and include children 🧑‍🎓

Records and Information Management 📂

- Keep records safe on OneDrive and Splose 💻

- Include risk assessments, plans, consent, and progress notes 📝

✅ This is your Easy Read guide to **Early Childhood Intervention**. If you want the full policy, please ask us.